

AMERICAN HEBREW ACADEMY FINANCIAL ASSISTANCE GUIDELINES FOR 2012-2013

The American Hebrew Academy, along with thousands of other schools, uses the Parents' Financial Statement (PFS), from School & Student Services by NAIS (SSS) as the primary tool to determine eligibility for financial assistance. This organization is a division of Educational Testing Services which also manages college entrance examinations. This company provides an analysis of your finances and a suggested contribution for your students' tuition based upon your ability to pay. This information, along with copies of your tax returns, helps the Academy to make a fair and objective financial assistance decisions. All information provided to the SSS and the Academy will be held in the Financial Services Office with the highest level of confidentiality. If you seek financial assistance to attend the Academy please be advised that no award of financial assistance will be made nor will an enrollment contract be issued without full compliance with NAIS requirements for the submission of all necessary documentation.

The financial assistance application required by School & Student Services(SSS) must be completed in its entirety and submitted online. Completion online will insure that you do not have your application returned for insufficient information. Please be sure to note on the application that the **American Hebrew Academy center number is 2798**. The current fee for filing your application online is \$37.00. The Academy does not receive any of these funds.

Please Note: We cannot ensure that every family seeking financial assistance will receive an award. To qualify for financial assistance, families must be able to pay a minimum of at least **\$12,000** for a boarding student or **\$9,000** for a day student from sources other than the Academy. While the Academy would like to provide unlimited financial assistance to all families in need, the reality is that we cannot and funds are limited. Accordingly, **families seeking financial assistance are advised to apply as soon as possible**. All awards are made independent of and have no impact on admission to the Academy. To apply for financial assistance click [here](#). For families unable to meet the minimum financial commitment stated above due to hardship, the generosity of Academy donors enables several students a year to be sponsored for enrollment. While these grants are very limited, parents facing such hardship should advise the Financial Services office accordingly in order to be considered for additional grant funding.

The following must be submitted to SSS (NAIS) no later than January 31, 2012:

1. Go to SSS.NAIS.org to complete Parents' Financial Statement(PFS)
 - Click on the prompt to begin you Parents' Financial Statement(PFS);
2. Financial assistance applications received after January 31, 2012 will be accepted for review providing funds remain available.

3. Create an account and be sure to save the user name and password. This will allow you to save and return to your PFS at a later date. Complete and submit the PFS. Notify the Academy's Financial Services Office by email (mkilimnik@aha-net.org) that you are applying for financial assistance.
4. In an effort to complete your application early and obtain a decision on your financial assistance award as soon as possible, you must submit your 2010 and 2011 tax records:
 - 2010 federal tax return(1040 – first two pages);
 - 2010 W2 form(s) and/or 1099s;
 - 2011 federal tax return(1040 – first two pages);
 - 2011 W2 form(s) and/or 1099s;
 - Non-US residents must submit official Income/Asset Verification Forms for 2010 and 2011 such as foreign tax returns or wage statements.

** We recognize that your 2011 federal tax return or income verification forms may not be prepared by our deadline; please estimate your tax information on the application as necessary.

How to Submit Documents to SSS (NAIS):

All tax documents must be uploaded directly to SSS (NAIS). **Please be sure to use a Parents' Financial Statement (PFS) cover sheet from your account when submitting documents to SSS.** This will ensure your documents will be matched to your PFS application. Your documents will be handled with the utmost level of **security**. By applying online, your information will be processed and delivered to the Academy in a timely manner.

For question about the PFS or submitting documents please contact SSS (NAIS) at (800) 344-8328.

Our offer of financial assistance if awarded will be included in your American Hebrew Academy enrollment contract after completion of the SSS application and submission of your tax forms. Additionally, your contract will state the required tuition deposit to be paid to the Academy, which will confirm your commitment to enroll and secure your student's place in class for the 2012-2013 academic year. The offer of enrollment and financial assistance awarded will specify a deadline date for acceptance. Failure to respond by the deadline noted will cause your award of financial assistance to be forfeited.

The parents/guardians of returning students must complete the entire financial assistance process each year to qualify for financial assistance in each subsequent year of matriculation.

If you have any additional questions regarding the financial assistance process, please contact the Financial Services Office.

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